KOKORO KAI Risk Assessment – Page \_\_ of \_\_

**The term ‘student’ is used to refer to all participants, members of the public & spectators throughout this document. The instructor’s signature must be present and the correct number of pages documented and present to be accepted.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Overview

Please detail the type of assessment being performed and the most pertinent details regarding the risk being assess (e.g. location, date, etc.).

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the named instructor, agree that this risk assessment is fitting to all requirements of our club and will be sufficient for our needs. I have carefully checked all particulars to ensure it is appropriate for
use and will perform its function at club level.**

**Signature**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Risk Assessor Full Name:
Risk Assessor Contact Method:
Risk Being Assessed:** ***Location:*****Date of Risk Assessment:** **Pages in this report:** **Other Notes:**

***IMPORTANT***

* *If the above date of over a year ago, then this risk assessment is no longer considered valid and should be repeated with immediate effect.*
* *Please include copies of page two from this template as many times as required to accommodate your compete report.*
* *This document contains multiple pages and each report can vary in this number. To ensure that pages are not lost/omitted and a partial report leading to oversights in risk assessment and reporting of risk, please ensure that the report you are contains the same number of pages as detailed under “***Pages in this report***”. If it does* ***not****, then the report is not considered complete or valid.*
* *Please provide as much detail here as possible with your RISKS/HAZARDS. Please also consider using photos of the hazards/risks when describing what they are and what has been done about them to help dispel possible confusion.*
* *Risk must be rated as LOW, MEDIUM or HIGH based on how likely it is to cause harm/happen given the mitigations in place. i.e. if something is a high risk and so removed completely from the venue, then it is then considered a low risk thereafter.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| WHAT ARE/IS THE HAZARD(S)/RISK(S) | PHOTO EVIDENCE(IF APPROPREATE) | WHO MIGHT BE HARMED & HOW? | WHAT MITIGATIONSARE ALREADY IN PLACE? | WHAT FURTHER MEASURES ARE TOBE INTRODUCED & WHEN? | RSIKLEVEL |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |